

PARISH COUNCIL MINUTES

Date: April 26, 2022

Time: 6:30 PM

Facilitator: John Roberts

In Attendance

Parish Council	Term	Attendance
Father Andrew	Continuous	
John Roberts- Chair	7/2019 - 7/2022	
Tim Loraditch	7/2019 - 7/2022	
Doug Jones-Past Chair	7/2019 - 7/2023	
Larry Sauer– Recorder	7/2021 - 7/2023	absent
Celia Shedd	7/2021 - 7/2024	
Tammi McClain	7/2021 - 7/2024	

Opening Prayer

- Fr. Andrew

Approval of Minutes

- Minutes from (Rescheduled Feb. meeting) March 22, 2022 –
Modifications: none
Motion: Tim
Second: Celia

Committee Reports

* Finance Council

Ignite Capital Campaign

Assigned: Fr. Andrew

This campaign is every 10 years. Unlike the Diocesan Annual Appeal, we are not obligated to make up shortages if our goal is not met. Our goal is \$360,000.

Ignite! Capital Campaign. [IGNITE! Campaign | Diocese of Des Moines \(dmdiocese.org\)](https://www.dmdiocese.org)

March 2022 Meeting Action Item: Waiting on information from Diocese.

Update: no discussion

* Building & Grounds

Holy Cross Security System

Assigned: Celia Shedd

A system that would alert someone is trying to vandalize the building. The church does not have internet service so this would require a cellular service.

March 2022 Action Item: Celia will schedule a time at HC to review facility with security system resource.

Update: tabled

Steeple Repair

Assigned: Doug Jones

Tomitich has completed structural and water damage inspections. Waiting for report.

March 2021 Action Item: Update PC.

Update: Recommendation is to replace the top of the bell tower, modifying the new steeple/cap to shed water over the side vs. through the steeple. The matter has been referred to B&G

Carpet Cleaning

Assigned: John Roberts

First Pro Carpet Cleaning = \$2178.52 This should be a budgeted item annually in the B & G budget.

March 2022 Action Item: Proceed with cleaning Social Hall and Ed Center.

Update: no update

Water Softener –The Kinetico (\$4,695) system is installed.

Assigned: John Roberts

March 2022 Action Item: Develop maintenance requirements and make schedule for adding salt and changing filter.

Update: This has been referred to B&G

St. Mary's Audio System

Assigned: John Roberts

St. Mary's Audio System – Issues with it operating adequately. Was unable to hear anything in Social Hall at a recent funeral.

March 2022 Action Item: Talk with Greg Richwine to see if adjustments are needed

Update: Talked to Greg. System is operating as should as far as he knows.

Old Business

Church History -

Assigned: Larry Sauer

Larry and Laurie have copies of SMHC history booklets. Sent to PC.

March 2022 Action Item: Announcement made in bulletin

Update:

Defibrillators –

Assigned: Doug Jones

Doug has proceeded with purchasing a 2nd unit for St. Mary.

February 2022 Action Item: Doug: Investigate installation and maintenance requirements. Celia - Check with Stacy on announcements of persons covering purchases. Fr. Andrew – Check on announcement for SM purchase.

Update: Unit is on order

Parish Handbook:

Assigned: Tim Loraditch

- Parish Calendar - Barb provided overview of calendar process.
- SMHC hiring practices and/or diocese protocols.
- Develop/obtain a list of the parish committees.

February 2022 Action Item: Tim to follow up with Barb and Diocese on Parish Handbook.

Update: Tabled

Committee Organizations

Assigned: Tim Loraditch

March 2022 Action Item: Tim to reach out to the committees prior to the PC meetings to see if they have anything that the PC can help with.

Update: Tabled

Alter Opportunity:

Assigned: Fr Andrew

Altar - Father has an opportunity to obtain an additional altar for the church. This would mean rearranging the altar area. The PC is okay with this addition if approved by the diocese. Father Andrew will work on this project.

March 2022 Action Item: Obtain permission from the diocese and if approved make arrangement to move the altar currently in Ankeny.

Update: Tabled

Mass Practices

To return or not to return?

- **Procession at the beginning of mass**
- **Altar servers**
- **Bells**
- **Welcome at beginning of Mass**
- **Sign of peace during Mass**
- **Psalm being proclaimed at the Ambo**
- **Tabernacle in the center behind the altar**
- **4th Sunday Noon Mass**
 - Music ministry support
 - Could this Mass be at 10 every 4th Sunday

Parish Membership & Participation (Survey)

Assigned: Larry Saur & John Roberts

Conduct a Parish survey to gauge the feeling of the parishioners and how we can:

Attract people to return to church.

Increase participate in Parish activities.

March 2022 Action Item: PC: Review the survey questions and indicate what changes you suggest are needed.

Update: Tabled

Laudato Si' Action Platform (Email received from Tim Kautza)

Assigned: Tammy McClain

Tim request the PC to seriously consider participating in this initiative and encouraging the support of parishioners, other parish leaders, and staff.

March 2022 Action Item: Work on the formation of a committee to address this issue.

Update: Tammy is collecting ideas from former members of the Friends of St. Francis group.

New Business

Parish Growth - Nicole Cory requested time to provide her thoughts and ideas to the Parish Council on problems we are facing as a parish with declining involvement and attendance. Nicole provided an outline of the topics. The document was sent out to Parish Council prior to the April meeting.

- Need an established RCIA program
- Focusing more on young adult & children's gatherings
 - Bible study
 - Book club
- Small groups (mothers club)
 - Financial Peace class
 - Strong digital platform
 - YouTube
 - Social media
 - Facebook - public
 - Better communication
 - Survey – phone instead of email or paper
 - Volunteer fairs
 - Regular training for service
 - All members required to serve in some way (this is what megachurches do)
 - Sharing resources with other churches?
 - Community outreach – Trunk or Treat, evangelization

New Priest –

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Parish Council Elections – Need to start preparing for June Parish Council Elections

- Need to make a request for interest
- June election

Closing Prayer

- Fr. Andrew

Communications Tabled

Other PC Work Sessions

It was suggested by Celia that we have a P.C. work session to address this and other issues that come up. Celia suggests prioritizing issues and then knock out the small things first and then work on the larger issues whatever they may be after the business meeting. John thinks that the all phone numbers in the bulletin for should be on the back page and the front page should be more dedicated to things we want the parishioners to be aware of in the next 2 weeks. The **February** session we will talk about the survey, **March** - website and bulletin, Tammi suggested that Barb should be involved for the website and bulletin session. **April**- policy and bylaws.
New Busines

* **Website Review** - What should be removed and what should be added and easy to find? **Tabled**
Further discussion

* **Policy and Bylaws**

Policies and bylaws. **Tabled**

Review mission statement, council functions, rules of order, elections, etc.

Church Committees

* Should we invite other committees to our meetings on occasion? **Tabled**
Follow up