

St. Mary-Holy Cross Parish Finance Council
Minutes of Meeting-November 20, 2018

Present: Members: Shaun Magill, Laurie Phelan, Sue Tollefson, Rita McClain, Heidi Ackerman
Staff: Peter Relyea, Fr Andrew Windschitl

Absent: Doug Jones, Dave Pottebaum

Guests: Celeste Muehlenthaler, Scott Turczynski, Nicole Cory, John Roberts, Andrea Fisher, Deacon Terry

Opening Prayer: Fr. Andrew Windschitl

Approval of October 2018 Meeting Minutes: Motion by Laurie Phelan, Seconded by Sue Tollefson. Motion approved

Approval of October Finances: Motion Sue Tollefson, seconded by Laurie Phelan. Discussion included sharing success of weekly tithes at masses weekend of Dec. 15-16. Motion approved

New Business

- Discussion with department heads regarding individual budgets including expenses to think about when creating the budget, creating a prioritized list of needs, and creating a budget a three years out. These steps will help develop a plan and process for addressing future financial needs of each department. During the budget approval process each department head will present their budget sharing the reasoning and answering questions the council may have regarding the budget.
- Discussion of sharing Year End Statements. Last year statements were only sent to those who requested them through the office. Security concerns from the council on printing the statements and leaving them in the church for pick up. Going to look into "My Own Church", an online program that allows parishioners access to their individual yearly financial statements. Program is available through the software program used in the office, but is not currently being utilized. Through this online program, each parishioner could access and monitor their yearly finance.

Old Business

- Peter Relyea's retirement-interviews will begin with the prospects that have applied.
- Approval of new members Ann Davis and Heidi Ackerman. Motion by Laurie Phelan, seconded by Sue Tollefson, motion approved.

January Meeting: Tuesday, Jan. 15, 2019

Closing Prayer: Fr. Andrew Windschitl

Respectfully submitted: by Rita McClain