

# PARISH COUNCIL MEETING

## AGENDA

**Date:** July 28, 2020

**Time:** 6:30 PM

**Facilitator:** Doug Jones

**Mission Statement:**

### In Attendance

- Fr. Andrew Windschitl
- John Fisher
- Tim Loraditch - Recorder
- Stacy Rooney
- Will Bates
- Doug Jones - Chair
- John Roberts

### Opening Remarks

- Open with prayer

### Approval of Minutes

- Minutes from June 23, 2020
  - Will bates motioned, John Roberts Second
    - Approved

### Committee Reports

- Finance Council Update (Summary to be presented by Doug Jones)
  - 2020-21 Budget
    - Guessing game at this point, Original proposal will go to the diocese
    - Budget discussion & approval
      - Grant from the US Government has been rolled into the budget
      - The plan submitted is about 75% of last year
      - No changes needed at this time
  - Recruiting & succession plan

- Dave is stepping down and they need a qualified replacement

#### Building & Grounds (John Roberts)

- Roof damage estimates at SM & at HC
  - Last roof replacement 1999 – Wood Shingle Co. DSM - \$27,832
    - Was this a complete refinish?
  - Looking for a quote for a total replacement vs a repair.
    - Scott is waiting for a price back from Advantage Exteriors
    - We need to find 1-2 more quotes
      - ACTION: John will continue to work with Scott to bring a recommendation to the council for action.
- Long Range Planning
  - ACTION: Meet & discuss document started by Jon Hand, Bill Schmidt & Doug Jones – This should be a living document shared with PC for awareness/discussion
- Prioritization of needs for B&G
  - 1 year
  - 5 years
  - 10 years and beyond
  - ACTION: John Roberts will share a list of B&G items which need attention so that they may be prioritized, and plans made to address them - OPEN

#### Old Business

- Organizational Chart
  - ACTION: Stacey will draft a letter to invite committee's/groups to report to pastoral council of their needs. - DONE
    - ACTION: Discuss with them how to encourage people to come back to mass
    - Ask the committee who handles welcoming of new parishioners
    - Tim Loraditch will be contact person for Committee groups
  - ACTION: Stacey will contact the Kautza's to get a complete list of activities they assist with and see if they would like any assistance or support from the PC. - DONE
    - Could we write a highlight for them in the "Mass Appeal"
- Finance Council Recruitment
  - ACTION: Doug to follow-up with Barb to see what information we have currently- OPEN
  - Followed up with Barb and we don't have a plan right now.
  - Ask around
    - Should we do an announcement at mass asking for a volunteer
    - Ask people at at KoC or other groups
- Phase 3 will start July 5th
  - ACTION: For our July meeting, Father will get us a list of activities planned for August. - DONE
    - Wednesday night - material making
    - Confirmation for 16th and 23rd
    - Catechist inservice 19th and 26th

- Wedding on the 22nd
- Blood drive on the 27th

## New Business

- Social hall floor needs waxed – Karren Stafford
  - If not done it can be damaging the flooring
  - We have a quote already - First Pro Carpet Cleaning LLC
    - ACTION: Follow up with FC will approve a \$1500 for Parish Hall strip/wax - Doug Jones
    - ACTION: Need Clarity on existing quote?
    - ACTION: Need a new quote?
- Face mask use – Still recommended per Diocese
  - Approved
- Who is responsible for purchasing cleaning supplies & masks?
  - Barb is still buying
  - PPE masks can be purchased from Sams, or home depot
- Usher duties – how are things going – any changes needed?
  - ACTION: Doug will communicate with Ushers about seating people during mass and maintaining social distancing.
  - Who is in charge of the scheduling of ushers?
    - Currently Doug is communicating with ushers, but it is by signup only
    - ACTION: Have a PC person remind/help ushers with seating at each Mass
- Possible daily mass time change for HC – Geneveve Loraditch
  - ACTION: Father to communicate with staff/RE about needs
- Possible hosting of St Thomas Classical Academy on Tuesdays & Thursdays
  - discussion
    - Cleaning concerns
    - Material handling
      - Would they need to offer cleaning services
    - ACTION: Need clarity on the below
      - Staff concerns?
      - Hours?
      - Cleaning - how/who?
      - Rent?
      - Parishioners concerns?
- ACTION: Will Bates to put together a Survey to send out to parishioners about coming back to mass
- B&G
  - Discussion about a permanent restroom at HC
  - Discussion about permanently sealing the storm windows at holy cross
  - Need to have water out at HC in order to clean coils on the new AC units
    - Stacy may know someone who can bring out a water tank
  - Need to add plaster repair to SM altar area
  - Roof and water softener are priorities
    - Perhaps the Knights would be able to handle the water softener
- Liturgy

- o Bring back books?
  - Decision to allow families to take home books and bring their own book back to Mass.
    - ACTION: Set up table and sign at entrance

## Closing Remarks

- Close with prayer

## Next Meeting

August 25, 2020 | 6:30 pm, St. Mary's Catholic Church, Elkhart, Iowa

- *Invite Stewardship Chair to the August meeting*