St. Mary – Holy Cross Parish

FINANCE COUNCIL MINUTES
April 2, 2018

Attendees: Members: David Pottebaum Laurie Phelan Rita McClain

Shaun Magill Doug Jones

Staff: Peter Relyea

Absent: Karen Bellis, Fr. Daniel Krettek, Sue Tollefson

Opening Prayer-

January 16, 2018 Meeting Minutes: Amendments suggested by Dave Pottebaum, changes will be emailed to FC members for approval and publication.

January & February Financial Statement:

- Peter Relyea summarized the January financial report. Moved by Laurie Phelan, seconded by Dave Pottebaum and approved.
- Peter Relyea summarized the February financial report. Moved by Laurie Phelan, seconded by Rita McClain and approved.
- Discussion
 - o spending \$3,000 4,000 more per month than we are taking in. Some changes will need to be made before we deplete our cash reserves.
 - o Building and Grounds may need more money in the budget
 - Recent roof repairs to St. Mary's were expensive
 - Reinstate building fund second collection?
 - Capital campaign for building and grounds?
 - There has been talk of putting AC in Holy Cross
 - o 32% of registered parishioners are tithing on a regular basis
 - Discussed ideas to increase the percentage of tithing

Review of 2/11 Budget Meeting

- Discussion was mostly about the numbers, not the process some additional training may be beneficial to ensure that all staff understand the process better to stay within or under budget.
- Only about half of the departments have turned in numbers as of this 4/2/18 meeting.

Revenue Budget Discussion

- Start with a flat revenue budget for next year
- Planning to invite staff members to the May FC meeting to make sure everyone is comfortable with the budget process and aware of the current financial picture.

Old Business

NCYC Expense and Process

• Still have revenue coming in

Confirmation Fund Raiser

• The general feeling is that the fund raising more than covered expenses, but details were not readily available – tabled until next meeting

Newsletter Article

- There has been some increase in tithing for some individuals
- Monthly or quarterly commentary may be a good idea moving forward Laurie Phelan will look into this further

Update on Google Analytics

No updates

AED Replacement Pads

• Dave Pottebaum will talk to Terry Hamm and have her order new pads to replace the outdated adult pads and add youth pads.

New Business

- The City of Elkhart would like to use the soccer field for drones again this year at the Elkhart Days celebration. A motion was made in favor of this decision by Dave Pottebaum and seconded by Laurie Phelan motion passed.
- A request was received from an out of town youth baseball team to rent the little league field for practice this spring. It was discussed that the Elkhart Little League has the field fully booked from April through early July so a letter will be sent declining the request.
- The decision was made not to renew the advertising campaign for St Mary/Holy Cross in local publications.

Closing Prayer-

Next meeting: Tuesday, April 17, 2018

7:00 pm

Submitted by Doug Jones