

3/2 Pastoral Council & Stewardship Committee Meeting

Time: 7:00pm

Attendees

Susan Genalo
Sue White
Garrett McClain
Diane Cronk
Cory Schoening
Sheri
Mark

1. Opening Prayer

3. Parishioner Survey

Stewardship and Pastoral Council members are going to partner on developing a parishioner survey.

Father has mentioned to Pastoral Council about having a survey to get a sense of what we need to focus on in an effort to get a broader response/feedback to guide our course of the next year.

General Thoughts

We all agree: keep it simple with mostly "checkbox" sort of responses and general advisement of keeping it around 15 questions.

We want to not only speak to new member needs/input but also to retaining existing members

General topics are below to possibly cover are listed below but we would not categorize in the survey -- this is just to get ideas started.

- § What are we trying to accomplish with this survey? What is it's purpose/point?
Do you know what our committees do and what do you want to know
Do you feel adequately informed
- § What do we plan to do with the results after the survey is completed?
Assess and act on what we think is a priority
- § What is our plan for communication of the survey and it's results within the parish?
Inform of results and have a plan to act on them and in a timely manner
- § How will we distribute the survey to parish members for completion? (online/print? i.e. we have discussed a program like survey monkey that will also compile the answers for us)
At mass and potentially online and mailings
- § What is our time frame for completion and communication to the parish?
February 9 - March 1: Survey drafting process through e-mail (Susan volunteered first draft and all contribute via e-mail)
March 2: Survey drafting meeting with Pastoral Council and Stewardship
March 15: Final draft of survey questions
March 19 (?): Pilot survey out with staff and all councils, religious ed, music, plus maybe a couple of outsiders (10 people maybe, staff and holy cross + St. Mary)
March 26 or April 2: Announce to parish about upcoming survey
April 16: distribute survey
April 30 or May 2: End of survey
May 21 (?): report back to the congregation on findings

Throughout Summer and Back to School: Communicate and take action throughout summer

- Demographics
 - § e-mail
 - § New members, long time members,
 - § Age range(?)
- Overall Satisfaction
 - § Recommended (1st survey)
 - § Level of satisfaction (lower priority so maybe drop or include in a follow up survey)
 - § What are things you like?
- Involvement & Service
 - § List activities you are involved in (e.g. Kof C, Stewardship)
 - § What are other ministries you'd like to see that you would be willing to help with?
 - § For those minimally involved, what would need to happen for you to become more involved (wouldn't ask like this but it's what we're driving at)
- Communication
 - § Methods (look at Ankeny survey)
 - § Preferences
- Hospitality
 - § Which welcoming activities do you participate in? (picnic, donuts, wine)
 - § What else would you like to see?
 - § How welcoming of a parish are we on a scale of 1 to 10
- Faith Formation

Youth and adult are covered here. We think Youth (RE) has done some surveys so will likely focus on adult faith formation such as adoration, video series, bible study, women of the bible, etc.

 - § How well are your spiritual needs met on a scale of 1 to 10
 - If no/not meets, what would you suggest, what would you like to see?
 - § Additional Feedback
- Worship and Prayer at Mass

While we know this is important, it's likely not a priority for the survey only because when we discussed this, we found there are few things we can change (music, youth readings/homily, homily, announcements/greeting, length of mass, time of mass...)

Options:

Consider phased a survey. Figure out big questions/priority focus and at least get those with first survey and only if necessary would we then do a follow up survey.

Follow Up

Susan to contact Altoona about whether they've done a survey, if they have an example(?) and distribution methods/successes

Arlene to contact Ankeny about their survey and about distribution methods and successes

Susan to draft up questions and send to group

Parking Lot

Potential announcer change: Do we have any visitors here?

Name tags in church

Next meeting: Wednesday, March 2nd at 7:00pm (Pastoral Council meeting date/time)