

# St. Mary - Holy Cross Church

## TITHING AUTOMATIC DEBIT AUTHORIZATION FORM

### IDENTIFICATION- Please complete

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### FINANCIAL IDENTIFICATION – Please complete

#### Action Requested:

- Initial Set-Up
- Change of information

Name of your  
Financial Institution: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Account Number: \_\_\_\_\_

Checking  **OR** Savings

Bank Routing Number: \_\_\_\_\_  
**\*\* (see below)**

Amount to be Deducted: \$ \_\_\_\_\_

Please check  
15<sup>th</sup> of the month \_\_\_\_\_ **OR** 30<sup>th</sup> of the month \_\_\_\_\_

**\*\*To expedite processing, staple a voided check to this form.** The routing number of your bank is the first set of numbers at the bottom of your check located on the left **xxxxxxx: (9 digits)**. Your account number is the next set of numbers (please include all 0's in the account number).

### AUTHORIZATION- Please read

I authorize **St. Mary - Holy Cross Church** to debit by electronic transfer from my account above and credit by electronic transfer to **St. Mary - Holy Cross Church** the amount that I have indicated above. I acknowledge responsibility for providing complete and accurate information on this authorization form and understand that **St. Mary - Holy Cross Church** may contact my financial institution to confirm accuracy of information. This authorization is to remain in effect until I provide written notice of cancellation. **St. Mary - Holy Cross Church** reserves the right to reverse an incorrect posting however, I fully understand that **St. Mary - Holy Cross Church** must notify me on or before the settlement date and explain the reason for the reversal. I further understand that if changes occur in my account, i.e., changing account number, closing account, changing banks, etc. **it is my responsibility to contact St. Mary - Holy Cross Church immediately.**

**St. Mary - Holy Cross Church** will retain this authorization until written notification from signer has been received, stating a change or to discontinue this transfer election.

Signature \_\_\_\_\_