

St. Mary - Holy Cross Parish

TITHING AUTOMATIC DEBIT AUTHORIZATION FORM

Name: _____	
Address: _____ _____	
Phone Number: _____	Email Address: _____

FINANCIAL IDENTIFICATION – Please complete

Action Requested: <input type="checkbox"/> Initial ACH Set-Up <input type="checkbox"/> Increase Current ACH amount <input type="checkbox"/> Change of information	Name of your Financial Institution: _____ Address: _____ _____
	Account Number: _____ <div style="text-align: center;"> Checking <input type="checkbox"/> OR Savings <input type="checkbox"/> </div>
	Bank Routing Number: _____ ** (see below)
	Amount to be Deducted: \$ _____
	Please check 15 th of the month _____ OR 30 th of the month _____ _____

****To expedite processing, staple a voided check to this form.** The routing number of your bank is the first set of numbers at the bottom of your check located on the left **xxxxxxx: (9 digits)**. Your account number is the next set of numbers (please include all 0's in the account number).

AUTHORIZATION- Please read

I authorize **St. Mary - Holy Cross Church** to debit by electronic transfer from my account above and credit by electronic transfer to **St. Mary - Holy Cross Church** the amount that I have indicated above. I acknowledge responsibility for providing complete and accurate information on this authorization form and understand that **St. Mary - Holy Cross Church** may contact my financial institution to confirm accuracy of information. This authorization is to remain in effect until I provide written notice of cancellation. **St. Mary - Holy Cross Church** reserves the right to reverse an incorrect posting however, I fully understand that **St. Mary - Holy Cross Church** must notify me on or before the settlement date and explain the reason for the reversal. I further understand that if changes occur in my account, i.e., changing account number, closing account, changing banks, etc. **it is my responsibility to contact St. Mary - Holy Cross Church immediately.**

St. Mary - Holy Cross Church will retain this authorization until written notification from signer has been received, stating a change or to discontinue this transfer election.

Signature _____