

St. Mary – Holy Cross Parish Finance Council
Minutes of Meeting – March 21, 2017

Present: Karen Bellis, Peter Relyea, Laurie Phelan, David Pottebaum, Doug Jones Fr. Dan Krettek

Absent: Shaun Magill, Rita McClain, Sue Tollefson,

Opening Prayer: Lead by Fr. Krettek

Approval of February 2017 Meeting Minutes: Motion made by Karen, seconded by Doug to approve. Motion carried.

Presentation of YTD February 2017 Financial Reports:

- Peter Relyea presented the financial report. Peter reported a several month trend of expenses exceeding collections. The discussion was had regarding the impact of this trend long term and possible reasons for the trend. Laurie suggested future consideration of a Development Committee. David offered to work with Peter to create a trend line document that could be shared to help all visualize a future if the current trend continues. This trend line would also include options for changing the trend line and demonstrate the impact of those changes. The group also discussed the need to continually educate the parish and develop a strategic plan focused on changing the current financial reality.
- Doug motioned for approval of the Financial Report, and it was Seconded by Karen. Motion carried.

New Business Matters:

- The need for AED training at both churches was introduced by Doug. Fr. Mentioned the Safety Committee that was created to identify some of the needs of the parish and recommend responses...the AED machines were among those recommendations. **ACTION:** After some discussion Doug offered to contact Jenn Draey and Stacy Rooney to assist with a plan and the delivery of training for the ushers and others who would like to volunteer. Laurie and Karen offered to help with assuring individuals at Holy Cross are trained too.
- Volunteers are needed for the Diocese ADA committee. The challenge is that meetings are during the day. **ACTION:** Council members agreed to seek volunteers among parishioners at both churches.
- The request was presented to assure that the Date and Title (Finance Council) were clearly noted in the minutes for Barb's benefit. Additionally, Barb is to be included on the distribution list.

Old Business Matters:

- Catholic School Tuitions were discussed. **ACTION:** Finance Council members will review the sample letters provided by Father and the selection process. Following the review, the Council will develop some recommendations that can help define the expectations for parishioners utilizing the parish investment in Catholic School Tuition and outline them in a letter that will be signed by Father and the Finance Council.

Next Meeting – Tuesday, April 18, 2017

Closing Prayer – The committee closed with a prayer.

Respectfully submitted: by Laurie Phelan