

St. Mary – Holy Cross Parish Finance Council
Minutes of Meeting – September 18, 2018

Present: Members: Shaun Magill, David Pottebaum, Sue Tollefson, Laurie Phelan

Staff: Fr. Andres, Peter Relyea,

Absent: Doug Jones, Rita McClain

Opening Prayer: Fr. Andrew

Approval of August 2018 Meeting Minutes: Motion made by Laurie seconded by Sue to approve. Motion carried.

Summary of YTD April Financial Reports:

- Peter Relyea presented the financial report. August financials not as good as July and year to date, overall plate collections continue a downward trend. The overall number of families tithing is up from a year ago August.
- Following clarification of some expenses, David moved to approve the Financial Report, seconded by Laurie.

New Business Matters:

- The committee had a discussion regarding the training of the Cross Ministry leads related to regular management of the committee/mission individual budgets as approved by the Finance Council. The result was a decision for Shaun to craft a letter to all committees inviting them to the November Finance Committee meeting. During this meeting individual leads will receive an orientation on basic budget management by the
- The week of September 29-20th the Committee will provide a financial status report to the Parish. David will take the lead on preparing the report. Shaun will review and send forward to Barb to make copies for each mass. Laurie volunteered to make the presentations at each mass and as for a \$5.00 per week increase or initial contribution.
- Laurie asked the committee for an the approval of an estimate for the addition of an air conditioner at Holy Cross. The estimate may need to include the replacement of the furnace as it is both old and has had water damage from past flooding. David will speak with Scott, Chair of Building and Grounds, and ask him to secure an estimate prior to winter. The furnace is also in need of an overall review for winter use too.
- Peter indicated that he will be resigning from his position in January. He requested that council members all begin seeking potential replacements from both within SMHC and outside the parish. Peter will work with Barb to place an announcement in the bulletin.

Old Business Matters:

- Laurie reported that Laurie and Garrett McClain will be meeting with Fr Andrew and seek his approval of the proposal to build the Pastoral Council from the Chair or Lead of each of the SMHC ministries/committees. Laurie and Fr. Andrew will report on results during the October Finance Council Meeting.

Closing Prayer – The committee closed with a prayer.

Respectfully submitted: by Laurie Phelan