

**St. Mary – Holy Cross Parish Finance Council**  
Minutes of Meeting – October 16, 2018

**Present:** Members: Shaun Magill, David Pottebaum, Sue Tollefson, Doug Jones

Staff: Fr. Andrew, Peter Relyea,

Visitors: Heidi Ackerman

Absent: Laurie Phelan, Rita McClain

**Opening Prayer:** Fr. Andrew

**Approval of September 2018 Meeting Minutes:** Motion made by Dave seconded by Sue to approve. Motion carried.

**Summary of YTD September Financial Reports:**

- Peter Relyea presented the financial report. Average weekly collections FYTD are up slightly vs. a year ago
- Total tithers are also slightly up from a year ago
- Motion to approve by Dave and seconded by Sue.

**New Business Matters:**

- Feedback from financial report to the parish – 2 new ACH and 10 ACH increased contribution. Envelopes also show an increase.
- Sewer backflow prevention was brought up again. The decision was made to review what information we have collected and pursue actual quotes vs. previous estimates.

**Old Business Matters:**

- Peter Relyea will be retiring as bookkeeper at the end of January. The position has been posted and we have one resume submitted. Putting an add in the Catholic Mirror was discussed, but it was decided to wait until next meeting to see if we receive more interest from our current posting.
- A proposal to build the Pastoral Council from the Chair or Lead of each of the SMHC ministries committees was tabled until next meeting.
- Training of the Cross Ministry leads related to regular management of the committee/mission individual budgets will be done at the November Finance Council meeting.
- Holy Cross HVAC update – tabled until next meeting.

**Action Items:**

- Find quotations for sewer backflow prevention - Dave
- Pending existing quotes, get new quotes for installation – Doug
- Bring budget information to November meeting for Cross Ministry training – Peter

**Closing Prayer** – The committee closed with a prayer.

**Respectfully submitted:** by Doug Jones