

St-Mary-Holy Cross Parish

Finance Council Minutes

April 17, 2018

Attendees: Members: David Pottebaum, Laurie Phelan, Rita McClain, Sue Tollefson

Staff: Peter Relyea

Absent: Fr. Daniel Krettek, Shaun Magill, Karen Bellis, Doug Jones

Opening Prayer

April 2, 2018 Meeting Minutes: Laurie Phelan moved to approve minutes as amended for name spelling. Rita McClain seconded and the minutes were approved as amended.

March Financial Statement:

- Peter Relyea summarized the March financial report.
- Discussion
 - How to portray in bulletin that tithing is trending downward. Currently Sunday collections, plate and children's collections are presented in the bulletin. It is the hope that these collections would cover operating expenses. It was decided that Peter should look into ways to revise the presentation of the financial information in the bulletin.
 - It was suggested that a chart showing the trend of the general fund on a quarterly basis be put in the bulletin monthly.
 - It was suggested that a presentation be done again at Mass as well as another letter in the quarterly "Mass Appeal". The possibility of having a table set up after Mass to provide parishioners the opportunity to either sign up for automatic tithing or increase their current withdrawal was discussed.
 - Steubenville sponsorship was also discussed. It was noted that a \$1,900 deposit was already made and \$6,290 was due on May 16th. Approximate \$1,800 has been collected in fees as of March. It was questioned as to how much the parish was responsible for.
 - It was then noted that ADA collections and pledges were down compared to this time last year. It was suggested that perhaps parishioners were feeling "fatigued" by the many requests for funding from the Diocese. It was suggested that Finance Council members ask 3 other parishioners how they feel about ADA.
 - Sue Tollefson moved and Laurie Phelan seconded to approve the March Financial Statements. The statements were approved unanimously.

Budget Discussion:

- It was discussed to annualize the current income for next year's budget.
- No NCYC this year.
- Faith Formation-Stacey Hergenreter had fewer hours.
- Andrea Fischer & Melissa Kahler each ½ time this year, so Melissa will no longer be on health benefits.
- Job description for business manager if Peter retires in the fall.

- Peter would like feedback on budget by the end of the month so a revised budget can be approved at the May 16th Finance Council meeting.

Old Business:

- NCYC-Expenses were \$12,000-\$13,000 total. \$4,800 was raised from fundraising, Knights of Columbus donated \$600, and student fees were \$1,400. The parish paid approximately ½ of the cost. It was originally presented as 1/3 fundraising, 1/3 student and 1/3 parish.
- Steubenville—Need to true up after the event to make whole.
- Want the kids to continue these trips to keep a vibrant parish, but may need to have families pay a larger portion.
- Possible solutions-A Finance council member advisor to ensure that parish is responsible only for the part approved. Knights of Columbus offer a scholarship for students who can't afford a larger family fee. The student could help at fish fry and other Knights events.
- Knights of Columbus will cover an additional \$200 of confirmation materials.
- It was suggested that Holy Cross possibly install air-conditioning in the 2019 budget year.
- Google Analytics-No results yet.
- AED's—Terri Hamm to order them.

Sue Tollefson moved the meeting be adjourned and Laurie Phelan seconded.

Closing Prayer

Next meeting Wednesday, May 16th.