

**St. Mary – Holy Cross Parish Finance Council**  
Minutes of Meeting – November 18, 2010

**Present:** Susan Genalo, Joe Dunham, Lori Dunham, Lisa Schoening, Bob Reid, Anne Davis and Peter Relyea (Parish Bookkeeper)

**Absent:** Fr. Krettek

**Guests Present:** Members of the Building and Grounds Committee – Drew Hanlon, Lynn Schreurs, Bill Schmitt and John Roberts

**Opening**

Meeting was opened with prayers.

**State of the Buildings**

The Building and Grounds Committee led a discussion concerning immediate and future repairs needed for the church facilities. They include:

Holy Cross – Immediate repairs needed

- Repair stain glass window (east wall)
- Repair wall texture and cracks
- Paint walls up to lattice work
- Stain and seal windows and pews  
(A cost estimate of \$7,000 for the above 4 items.)
- Tuck pointing and exterior repair (An estimate from 2009 for \$14,500 was no longer current. An appointment for calendar year 2011 is being obtained by Drew Hanlon along with a new estimate.)

Holy Cross – Future repairs needed

- Install ceiling fans

St. Mary – Immediate repairs needed

- Fix bell tower roof
- Fix roof over altar area
- Repair plaster problems – choir loft east wall
- Repair stairwell – paneling and plaster, needs thermal barrier
- Repair Education Center walls from the flood (Fax was received from Leuwerke and Associates detailing repairs needed. John Roberts will send to contractors to get estimates.)
- Landscape around Ed Center so water drains away from the building
- Repair non-operational furnace (heat exchanger)
- Deal with Elevator service contract and get contact information posted in elevator
- We have HVAC maintenance contract, need electrical and plumbing contact
- Heat and smoke detectors need to be wired to panel to be operational
- Repair water heater in social hall

- Install hand rail
- Rectory siding needs repair (\$14,000 estimate)
- Gravel drive to north door to prevent mud from being tracked in
- Front step of church needs to be dealt with
- Rector garage is falling apart, tear down and rebuild approx. \$10,000
- Rectory basement leaks

St. Mary - Future repairs needed

- Entrance protection to north door to block rain
- Retaining wall or landscaping done to prevent soil from running into the air conditioning units.

### **Approval of Prior Meeting Minutes – October 19, 2010**

The October meeting minutes were approved as presented. Motion: Joe Dunham, Second: Susan Genalo. Ayes: 6; Nays: 0

### **Presentation of October Financial Reports**

Peter Relyea presented the October financial reports. The insurance company has paid the claim for the lightning strike, the parish received a check for \$3,099.36. Faith to Finish donations exceeded expectations. The cemetery received a \$7,000 donation. ADA is behind donations needed. Lisa will contact Barb and see if an announcement can be put in the bulletin letting parishioners know that future bulletins will include a list of contributors. Peter distributed a handout explaining the ADA Assessable Income calculation.

### **Faith to Finish**

Joe Dunham reported that the cash balance in the Faith to Finish account is \$4,442 under projected balance for the end of October. Much better than the \$14,486 we were behind in September. Peter presented an Aged Delinquency Report that he will maintain.

### **Year End Financial Report to Parish**

Susan Genalo has been working with Joseph Consulting on the financial report to the parish. She is going to add verbage regarding some of the repairs needed in the parish and a short sentence about the ADA deficit.

### **Other Business**

Peter will meet with Barb to see if some envelopes can be purchased and put in the pews for Building Fund contributions.

The meeting was closed with Our Father prayer led by Susan Genalo.

**Next Meeting – Tuesday, December 14, at 7:00 p.m.**

Meeting minutes prepared by Lori Dunham