

St Mary – Holy Cross Parish Finance Council

Minutes of Meeting – April 20, 2010

Present: Michael Cruise, Lisa Schoening, Anne Davis, Joe Dunham, Lori Dunham, Bob Reid, Peter Relyea (Parish Bookkeeper) and Fr. Krettek

Absent: Susan Genalo

Opening

Meeting was opened with thought and contemplation on the things for which we are thankful and appreciative.

Approval of Prior Meeting Minutes

March meeting minutes were approved 6-0 on the condition that wording be amended regarding description of the monthly financial statements discussion. Motion: Joe, Second: Bob.

Monthly Budget

There was discussion on the FY 2010-2011 budget concerning how to get the budget balanced on a cash basis. After removing non-cash expenses the current proposal seemed to be close to balanced. Peter was asked to adjust and add a few items and bring that to the May meeting.

Debt Elimination Committee/Faith to Finish Campaign

It was asked that Peter to report the current delinquencies on pledges from the original capital campaign. Reminder letters were to be sent to those delinquent in an effort to collect.

It was asked that a quarterly report be available that compares the total FTF collections to the pledges. Peter will provide as an ongoing quarterly report.

The final balance of general funds used to make payments to the original CC is to be reported by Peter by the May meeting.

Joseph Consulting will be contacting the FTF committee to organize the follow through phase of the campaign.

Annual Diocesan Appeal

Susan was to be queried on her offer to draft a letter to remind those that still owe on their 2009 ADA pledges. Peter will send her an email.

Other Business:

Pest control action was approved in the March meeting so Peter was to send a notice to the B & G committee that treatment can begin as needed.

The need for a stewardship campaign was offered by Fr. Krettek. All agreed that this should be done but due to the FTF and ADA currently being conducted it was thought best to postpone until the fall.

Plans to purchase a safe or determine other methods to safeguard items in the office from theft and damage was postponed until the May meeting.

Laurie Phelan from the cemetery committee attended and gave a presentation/update. The following are the highlights:

- Stressed the need to keep cemetery funds separate from the general and other church funds.
- Presented the work that the cemetery committee has done including how they are now tracking sales of plots and maintaining a detailed map of the entire cemetery.
- Received word from the diocese that the committee's work may be used by the diocese as a template for other cemetery care.
- Mentioned that the FC should have a cemetery committee member present a report at the FC meetings regularly.
- Asked that a collection be conducted on Memorial Day weekend masses for maintenance and care of the cemetery. A motion to vote was made by Mike, seconded by Lisa, and vote was in favor 6-0 and amended that this would be approved as an annual collection.

Closing

Fr. Krettek closed with prayer.

Adjournment

Next Meeting – Tuesday, May 18th at 7:00 PM

Meeting minutes prepared by Mike Cruise