

St. Mary – Holy Cross Parish Finance Council
Minutes of Meeting – May 16, 2011

Present: Susan Genalo, Joe Dunham, Lori Dunham, Bob Reid, Fr. Krettek and Peter Relyea (Parish Bookkeeper)

Absent: Anne Davis, Matt Klein

Guests: Drew Hanlon

Opening

Meeting was opened with a reading from Acts of the Apostles and reflection led by Fr. Dan.

Building & Grounds

Drew Hanlon led a discussion on the building repair needs for FY2012. Following is the priority and estimated costs.

1. Repair flashing on roof – St. Mary’s \$6,000
2. Choir loft stairway – St. Mary’s \$5,000
3. Rectory siding \$17,000
4. Ceiling fans – Holy Cross \$2,500
5. Garage roof – Rectory \$10,000
6. Interior painting – Holy Cross \$1,000
7. Landscaping around St. Mary’s to draw water away from the foundation

The siding at the Rectory is getting soft and the replacement of the siding would prevent damage to the foundation. The garage has a hole in the roof and is full of termites. It was decided to include in the FY2012 budget \$35,500 for building repairs - \$30,000 for priorities 1-4 and \$5,000 for ordinary, unanticipated repairs. Priority 3 will be scheduled for completion in the spring only if anticipated building fund donations are received. The goal is to keep a balance of \$17,000 in the building fund for emergencies.

Approval of Prior Meeting Minutes – April 19, 2011

The April meeting minutes were approved as presented. Motion: Joe Dunham, Second: Bob Reid. Ayes: 3, Nays: 0, Abstain: 1. Motion passed.

Presentation of April Financial Reports

Peter Relyea presented the April financial reports. There were no questions.

FY2012 Budget

Peter Relyea led a discussion on the FY2012 Budget. The budget presented did not include salaries or building and grounds expenses. 73 cards Stewardship cards were returned so far and those cards included \$23,000 in pledges towards building and grounds repairs. It was suggested to reduce Building & Grounds income from \$41,000 to \$23,000 and to add the expense of \$7,000 for the ADA shortcoming. Discussion was led by Fr. Krettek concerning staff compensation. It was decided that the parish was unable to add the position of music coordinator.

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Other Business

- The agenda item concerning the contract for use of facilities by the Elkhart Fire Department was tabled.

Motion to adjourn was made by Lori Dunham, seconded by Joe Dunham.

Next Meeting – Tuesday, June 21, at 7:00 p.m.

Meeting minutes prepared by Lori Dunham