

**St. Mary – Holy Cross Parish Finance Council**  
Minutes of Meeting – October 18, 2011

**Present:** Joe Dunham, Lori Dunham, Susan Genalo, Anne Davis, Bob Reid, Fr. Dan Krettek and Peter Relyea (Parish Bookkeeper)

**Absent:** Matt Klein, Shaun Magill

**Opening**

Fr. Dan led a reading from the Gospel of Luke and reflection on the Feast of St. Luke, Evangelist.

**Approval of Prior Meeting Minutes – September 27, 2011**

The September meeting minutes were approved as presented. Motion: Anne Davis, Second: Bob Reid. Ayes: 5, Nays: 0. Motion passed.

**Pastoral Council**

Anne Davis presented on the September Pastoral Council meeting and Joe and Lori Dunham presented on the October meeting. The Pastoral Council will be meeting with Fr. Fitzgerald from Sts. John and Paul Parish on October 29, to create vision on baptismal catechesis. Susan Genalo has been asked to participate. Bob Reid will attend the November meeting, if there is one scheduled.

**Annual Financial Report to the Parish**

Joseph's Consulting is working on the report to the Parish. Susan will write up a report for presenters for the weekend of October 29.

**Presentation of September Financial Reports**

Peter Relyea presented the September financial reports. Year to date income and expenses are over budget because of the insurance funds. Sunday tithes and plate collections are above budget. There was one new Annual Diocesan Appeal pledge making the total amount pledged \$900 short of the goal but actual payments made will be approximately \$4,000 short. Budgeted amount was \$5,000. Peter Relyea inquired as to whether a year to date statement should be sent out in lieu of the quarterly statements. Year to date is appropriate. Motion made by Bob Reid, second by Susan Genalo, to approve the September Financial Statements.

**Faith to Finish**

Faith to Finish delinquencies stable. Peter Relyea stated that the monthly coupon sent out now includes the past due amount. Joe Dunham requested that the reporting of funds received include just the Faith to Finish, not the Capital Campaign.

**Safe**

Since the September meeting, Susan and Peter discussed the combination of the safe and those persons that will have knowledge of the combination. It was suggested that the Pastor, Secretary and President of the Finance Council have access. Motion: Susan Genalo, Second: Bob Reid. Ayes: 5, Nays: 0. Motion passed.

**Other Business**

- Peter Relyea suggested that the Parish develop an Employee Manual. He has some examples of other parish handbooks and will put together a draft.
- Joe Dunham inquired as to the intention of the Building Fund collection and its longevity. It was decided that the collection would be ongoing based on the needs and reviewed annually.
- Discussion was held on whether to allow the building of a second baseball field by the Little League.
- Discussion was held on the 4.5 acres of farm land owned by the Parish.

Fr. Dan led in the Closing Prayer.

**Next Meeting** – Tuesday, November 15, at 7:00 p.m.

Meeting minutes prepared by Lori Dunham